



Shanghai University of Finance & Economics

2020 Summer Program

ENG 120 Advanced College Writing

Course Outline

Term: June 1 – June 26, 2020

Class Hours: Monday - Friday (120 minutes each).

Course Code: ENG 120

Instructor: TBA

Home Institution: TBA

Office Hours: TBA

Email: TBA

Credit: 4

Class Hours: This course will have 52 class hours, including 32 lecture hours, professor 8 office hours, 8 one-hour TA discussion sessions, 4 one-hour review sessions.

Course Description: This course prepares students to conduct the types of researched writing common to their disciplines. Since our class will accommodate multiple academic and professional interests, students can expect to learn about researched writing across the disciplines. Students will work through stages of a formal research paper: a proposal, a progress report, a findings presentation, as well as a final draft that closely follows the formal and stylistic conventions of the discipline. Our researched writing will support arguments through analysis and interpretation of data and textual/visual evidence. We will learn principles and strategies of persuasive writing, including research, planning, drafting, organization, paragraphing, sentence-level style, and documentation. Students will sharpen their critical writing skills through cooperative discussions and critical peer assessment.

Course Objectives: Students can expect to achieve the following goals:

- Understand conventions of researched writing in one's discipline.
- Appreciate conventions of researched writing across the disciplines.
- Gain familiarity with research methods and practice them effectively.
- Acquire responsible note-taking, citation, and documentation skills.



- Practice principles of planning, outlining, drafting, revising, editing, and proofreading.
- Practice principles and strategies of organization and formatting.
- Construct effective paragraphs.
- Demonstrate sharp grammar and effective sentence-level style.

Required Textbooks:

James D. Lester Sr. and James D. Lester Jr., *Writing Research Papers: A Complete Guide*, 15th edition

(Pearson: 2015). // ISBN-13: 978-0321952950

Grading & Evaluation:

Proposal for Research Paper:	10%
Reading List:	5%
Annotated Bibliography:	10%
Outline:	7.5%
Rough drafts:	10%
Final Draft:	25%
Quizzes:	5%
Exercises:	5%
Attendance and Participation:	10%

Proposal: After some preliminary research, you will develop a proposal that 1) identifies the problem or question under consideration; 2) locates the inquiry within a scholarly context; and 3) outlines a research and drafting process.

Reading List: You will develop a list of 10-12 sources most relevant to your research, with the understanding that you will read and document these sources independently.

Annotated Bibliography: You will describe the core claims of these sources and specify what you see as information relevant to your project. These entries will include correct citations in the format appropriate to your discipline.

Progress Report: You will present your topic, core inquiry, and initial findings to the class in a 10-minute Powerpoint presentation.

Outline: Having researched the organizational strategies appropriate to your discipline, you will draft an outline of the paper's sections, claims, and significant evidence/findings.

Rough Drafts: You will complete all stages of the drafting process productively and on schedule.

Final Draft: You will complete a formal research paper that pursues a question relevant to your discipline and that follows conventions of formatting and documentation properly. The Final Draft is due on the last day of class.



Quizzes: There will be a brief quiz (three questions) on each of the assigned readings.

Exercises: There will be three in-class group exercises, on 1) concision; 2) finding sources; and 3) documentation.

Attendance and Participation: Points will be awarded for level of engagement during class, meaningful contributions to class discussion, and effective work in groups. Attendance is required.

Course Schedule

Week1

M – Course introduction

Tu – *Chapter 2*

W – *Chapter 1*

Th – *Chapter*

F – Workshop / Peer Review

Week2

M – *Chapter 4*; **Research Proposal Due**

Tu – *Chapter 5*; Source Location Exercise

W – *Chapter 6*

Th – *Chapter 6*

F – Workshop / Peer Review

Week3

M – *Chapter 7* **Reading List Due**

Tu – *Chapter 9*

W – *Chapter 8*

Th – *Chapter 10* **Outline Due**

F – Workshop / Peer Review (**Rough Draft Due**)

Week4

M – *Chapter 12*

Tu – *Chapter 14/15*

W – *Chapter*

Th – *Chapter 13*

F – **Workshop; Final Paper Due.**