

Master Syllabus

All courses require a syllabus. Syllabi may be photocopied and/or posted on the class Blackboard Companion site. Faculty must review the course syllabus with students on the first day of class.



Keiser University

<u>Course Prefix &Number:</u>	ACG2011
<u>Course Title:</u>	Accounting Principles II
<u>Course Format:</u>	<Face to Face, Hybrid, On-line (select one)>
<u>Credit Hours:</u>	3.0 semester credits.
<u>Course Schedule:</u>	<Days of week, times, locations; also include any required dates outside of the normal meeting time>
<u>Prerequisites:</u>	ACG1001
<u>Co-requisites:</u>	None
<u>Grade requirement:</u>	See catalog for grade requirement for specific program of study
<u>Faculty:</u>	<Name and credentials Phone Email>
<u>Office Hours:</u>	<Days and times, location>
<u>Course Description:</u>	Expands on accounting concepts, techniques, standards, and principles. Topics include an expansion of ethical behavior, account classifications, measuring and journalizing transactions and events, and the preparation of financial statements including the statement of cash flows. Financial statement ratio analysis is introduced.

Course Objectives/Outcomes:

Upon completion of ACG2011, the student will:

1. Demonstrate the impact of accounting concepts, techniques, standards and principles as they relate to providing financial information to decision makers.
2. Identify and use applicable accounting principles and standards to properly record expanded transactions and events
3. Demonstrate a working knowledge of expanded financial reports including the statement of cash flows
4. Calculate and explain fundamental financial ratios
5. Use professional communication skills in the preparation of documents and presentations
6. Identify principles of ethical and professional conduct

Grading and Evaluation Methods:

Evaluation	Percent of Total Grade	Due Date
Participation (discussions and other in class activities)	10%	<Enter in Dates>
Writing project and presentation	10%	
Assignments	25%	
Examinations	30%	
Final Exam	20%	
Post Test	5%	
Total Percentage:	100%	

Grading Scale

Letter Grade	Numeric Grade
A	90.00-100.00%
B	80.00-89.99%
C	70.00-79.99%
D	65.00-69.99%
F	Up to 64.99%

Required Textbook:

Wild, J. & Shaw, K (2018). Fundamental Accounting 24th ed. plus Connect, Mc-Graw Hill ISBN: 9781260260724

**This is a custom title that is exclusive to Keiser University. Purchasing it from the Keiser bookstore ensures that you are not only getting the correct book, but also the software components being included in the custom packages.*

Note: You may want to keep the textbook for reference in other accounting classes.

Recommended Textbook: None

Other Required Course Material: Microsoft Office suite, Internet connection, disk drive to load software and files, and access to PC with windows based operating system as needed

Topical Outline/Course Assignments/Calendar:

ACBSP -CPC Coverage	Hours
Accounting	48
Finance	1
Management	2
Economics	1
Global	1
Ethics	2
Quantitative	1

WEEK ONE	Applicable Due Dates
Course Objectives: 1-6	
ACBSP Coverage: Accounting, management, global and ethics	
Reading: Chapters 9 and 10	<enter in specific due dates>
Participation: <ul style="list-style-type: none">• Discuss PowerPoints, sample problems and other lecture material including interactive presentations and videos• Discuss ethical questions related to weekly material• Identify the impact of accounting concepts and principles including account classifications and theory of debits and credits on business transactions• Have discuss the impact of accounting concept and/or standards on global decision making• Drill students on account balance daily to demonstrate an understanding of debits and credits and the effect on account balances, then discuss as a group Assignments: <ul style="list-style-type: none">• Complete assigned problems/class assignments, group projects, “real-world” cases/scenarios, etc as follows:<enter in specific problems and/or class assignments (approx 16 problems and 13 interactive videos/activities) >	<enter in specific due dates>

<p>Examination:</p> <ul style="list-style-type: none"> • Pre test • Weekly Quiz <p>Writing Project:</p> <ul style="list-style-type: none"> • Assign an APA format document based on an on-going writing project discussing the results of a scenario involving expanded accounting concepts, reports and ratio analysis learned. The project requires a professionally written document such as a memo/letter and Excel documents as exhibits.:<enter in specific writing project requirements> • Submit part 1 of writing project 	
<p>Evaluations:</p> <ul style="list-style-type: none"> • Participation • Assignments • Pre test • Weekly Quiz • Writing project 	
WEEK TWO	Applicable Due Dates
<p>Course Objectives: 1-6</p>	
<p>ACBSP Coverage: Accounting, management, quantitative, and ethics</p>	
<p>Reading: Chapters 11-13</p>	<p><enter in specific due dates></p>
<p>Participation:</p> <ul style="list-style-type: none"> • Discuss PowerPoints, sample problems and other lecture material including interactive presentations and videos • Discuss the importance of properly recorded business transactions on financial decisions • Discuss ethical concepts based on the material covered this week • Drill students on account balance daily to demonstrate an understanding of debits and credits and the effect on account balances, then discuss as a group <p>Assignments:</p> <ul style="list-style-type: none"> • Complete assigned problems/class assignments, group projects, “real-world” cases/scenarios, etc as follows:<enter in specific problems and/or class assignments (approx 25 problems and 16 interactive videos/activities) > <p>Examination:</p> <ul style="list-style-type: none"> • Weekly Quiz or midterm <p>Writing Project:</p>	<p><enter in specific due dates></p>

<ul style="list-style-type: none"> Continue with the writing project.:<enter in specific writing project requirements> Submit part 2 of writing project 	
Evaluations: <ul style="list-style-type: none"> Participation Assignments Weekly Quiz or midterm Writing project 	
WEEK THREE	Applicable Due Dates
Course Objectives: 1-6	
ACBSP Coverage: Accounting, management, quantitative, finance and ethics	
Reading: Chapters 14 and 15	<enter in specific due dates>
Participation: <ul style="list-style-type: none"> Discuss PowerPoints, sample problems and other lecture material including interactive presentations and videos Discuss the impact of accounting techniques and standards on business decisions Discuss ethical concepts based on material covered this week Drill students on account balance daily to demonstrate an understanding of debits and credits and the effect on account balances, then discuss as a group Assignments: <ul style="list-style-type: none"> Complete assigned problems/class assignments, group projects, “real-world” cases/scenarios, etc as follows:<enter in specific problems and/or class assignments (approx 21 problems and 9 interactive videos/activities) > Examination: <ul style="list-style-type: none"> Weekly Quiz Writing Project: <ul style="list-style-type: none"> Continue with the writing project.:<enter in specific writing project requirements> Submit part 3 of writing project 	<enter in specific due dates>
Evaluations: <ul style="list-style-type: none"> Participation Assignments Weekly Quiz Writing project 	
WEEK FOUR	Applicable Due Dates
Course Objectives: 1-6	

ACBSP Coverage: Accounting, management, quantitative, economics, finance and ethics	
Reading: Chapters 16 and 17	<enter in specific due dates>
Assignments: Participation: <ul style="list-style-type: none"> • Discuss PowerPoints, sample problems and other lecture material including interactive presentations and videos • Discuss how ratios assist managers in making decisions • Discuss business ethics and the impact of a written code of ethics • Drill students on account balance daily to demonstrate an understanding of debits and credits and the effect on account balances, then discuss as a group Assignments: <ul style="list-style-type: none"> • Complete assigned problems/class assignments, group projects, “real-world” cases/scenarios, etc as follows: <enter in specific problems and/or class assignments (approx 14 problems and 11 interactive videos/activities) > Examination: <ul style="list-style-type: none"> • Post test • Final Exam Writing Project: <ul style="list-style-type: none"> • Present final project findings to the class for discussion.: <enter in specific requirements> 	<enter in specific due dates>
Evaluations: <ul style="list-style-type: none"> • Participation • Assignments • Post test • Final Exam • Writing project presentation 	

Course Guidelines and Policies

Academic Integrity

Students are expected to maintain the highest standards of academic conduct, professional honesty, and personal integrity. Plagiarism, cheating and other misconduct are serious violations and will not be tolerated, and may result in academic penalties, including suspension or dismissal.

Participation

Participation is a basic requirement for an effective learning community. Students' participation will be assessed and reflected in the participation grade based on the activities completed in class.

Late Assignments

Assignments are due on the day noted per the instructor's instructions. Late assignments without penalty will be accepted only in cases of emergency. Students should discuss turning in late work directly with the instructor and in advance of the due date whenever possible. Late assignments will not be accepted if the assignment has already been graded and returned to the class.

Civility/Professionalism

This class is a community of learners, which means we will depend upon each other for support and information. In order to learn, we must be open to the views of people different than ourselves. Please honor the uniqueness of your classmates and appreciate the opportunity we have to learn from one another. Please respect each other's' opinions and refrain from personal attacks or demeaning comments of any kind.

It is of the utmost importance to communicate with courtesy and professionalism. Professional courtesy includes respecting other's opinions, being courteous and respectful, and working together in the spirit of cooperation.

University and Program Policies

Students are expected to abide by the policies set forth in the University Catalog. The University Catalog is available electronically at <http://www.keiseruniversity.edu/catalog/>.

Disability Accommodations:

In compliance with the Americans with Disabilities Act (ADA), students who require reasonable accommodations due to a disability to properly execute coursework must complete the application process and receive approval from the review committee. The first step is to consult with the Campus President or Dean of Academic Affairs.